

GATEWAY AT PROSPECT METROPOLITAN

DISTRICT NO. 7

405 Urban Street, Suite 310

Lakewood, CO 80228

www.GatewayatProspectMDs.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: October 31, 2024

TIME: 2:00 p.m.

LOCATION: **Via Zoom**

Join Zoom Meeting

<https://us02web.zoom.us/j/7636703470>

Meeting ID: 763 670 3470

To Join by phone:

Call In: 1 720 707 2699

Meeting ID: 763 670 3470

Participant Code: press #

| <u>Board of Directors</u> | <u>Office</u> | <u>Term Expires</u> |
|---------------------------|------------------------------------|---------------------|
| James (Jim) Birdsall | President | May, 2025 |
| Robert (Tim) McKenna | Vice-President/Treasurer/Secretary | May, 2025 |
| Robert (Kevin) McKenna | Assistant Secretary | May, 2025 |
| Lincoln Samelson | Assistant Secretary | May, 2027 |
| Lindsey Samelson | Assistant Secretary | May, 2027 |

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest and confirm quorum.
- B. Confirm location of meeting and posting of meeting notices. Approve agenda.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
- D. Consider adoption of 2025 Annual Administration Resolution (enclosure).
 - a. Establish Regular Meeting Dates, Time and Location.
 - b. Discuss Workers' Compensation Insurance Coverage for Uncompensated Members of the Board.

II. CONSENT AGENDA ITEMS (These items are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless requested, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.)

- A. Approval of the November 9, 2023 Regular Meeting Minutes (enclosure).
- B. Approval of 809 Transparency Notice (enclosure).
- C. Ratification of 2023 Audit Exemption (enclosure).
- D. Ratification of 2023 Annual Report (enclosure).
- E. Approval of 2025 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).

III. FINANCIAL MATTERS

- A. Approve and/or ratify approval of payables (enclosure).
- B. Review and consider acceptance of financial statements and schedule of cash position (enclosure).
- C. Conduct Public Hearing to consider amendment of the 2024 Budget. Consider adoption of Resolution to Amend the 2024 Budget, if necessary.
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money (enclosures).
- E. Discuss potential 2025 bond issuance and role of engineer and accountant in connection with same.
- F. Discuss statutory requirements for an audit. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2024.
- G. Other.

IV. LEGAL MATTERS

- A. Review and consider adoption of Resolution Calling an Election for May 6, 2025 (enclosure).
- B. Discuss rate increase for Management Services and consider approval of Addendum to Independent Contractor Agreement for District Management Services (enclosure).

- C. Consider Approval of Amended and Restated Public Records Request Policy (enclosure).
- D. Consider adoption of Resolution Adopting a Digital Accessibility Policy and Designating a Compliance Officer (enclosures).
- E. Other.

V. OTHER BUSINESS

- A.

VI. ADJOURNMENT